Ferring Amateur Dramatic Society

Minutes of committee meeting held on Wednesday 4th November 2026

President	**Pat Attree**	**Yes**	**Box Office**	**Andrea Leisk**	**Yes**
Chairman	**Veronica Cringle**	**Yes**	**Committee**	**Simon Weston**	**Yes**
Hon Sec	**Roy Stevens**	**Yes**	**Committee**	**Carole Holliday**	**Yes**
Treasurer	**John Croot**	**Yes**	**Committee**	**Liz McCracken**	**Yes**
Tech Manager	**Nigel Bubloz**	**Yes**	**Committee**	**Martin Oakley**	**Yes**
Membership	**Steve Baker**	**No**	**Committee**	**Liz Toon**	**Yes**

1	**Apologies** • Apologies received – Steve Baker	Action
2	**Minutes of Last Meeting** • Minutes read and approved	
3	**Matters Arising** • **Lighting for FOH board –** Will be ready in time for the November production. • **CGT liability –** Nothing has been heard from HMRC in respect of our disputed penalty for late payment. *Veronica to chase for a response.* • **Templates -** for all FADS show documents are still being worked on by Martin. • **Air conditioning – main hall –** Roy reported that the hall trustees have now met and Simon Cornish has reported back to him. The plan is to install air conditioning into both the Club Room and the Griffin Room in time for the summer of 2027. The main hall is a more complex situation and requires more investigation into feasibility and cost. Simon has reassured Roy that it is something that the trustees would like to achieve by 2028 if possible. Roy asked the committee if they were happy for him to continue with the hall bookings for the June 2028 show on this basis. A vote was taken and it was unanimously agreed that we should continue with our normal programme of show dates for 2028. Roy will now proceed to book these dates. • **NODA Rep invitation to Ladies Day** – the local NODA rep has not yet been invited to the November show. Andrea mentioned that she may see the NODA rep when she is attending another drama group shortly. If she does, she will invite him to attend one of the performances. • **Double sided flats** – these have now been constructed. • **Alterations to MM script** – *see section 11* • **Scenery Store additional lighting** – this is still a work in progress • **Worthing Journal –** have still not been invited to attend the dress rehearsal for *Ladies Day* - Simon will make contact and invite Paul to attend. • **Additional stage lighting –** c/fwd	MO VC MO RS RS AL MO SW NB

4	**Correspondence** • Nigel reported that the WI had written to him and asked to borrow our tombola drum. There were no objections to this, but it was pointed out that as FADS no longer use this we could perhaps donate it to them. Nigel will speak to Debbie Dilks.	NB
5	**Treasurer** • John distributed a trial balance prior to the meeting. Balance in c/a £2,647. John explained that £1,000 of this was from his own funds. He has done this to avoid having to transfer more funds from the deposit account. This money will be reimbursed to John at a later date. Balance on interest bearing deposit a/c is currently £14,577. John is also holding £1,482 in cash which will be used for the November production [£400 to Andrea for bar stock and £765 for floats]	JC
6	**Technical Report –** • FADS website domain licence (ie for Ferring-Drama.org.uk) has been renewed for a 6 year period at a cost of £93.53. • PAT Testing: This has been completed, so all FADS lighting and other electrical equipment is now tested.	
7	**Chair Report –** nothing to report.	
8	**Props and costumes** – No one has come forward to manage the costume store. • Costumes & props for the November production are being organised by Cathryn and Bex. • It was noted that Bex Drew still has keys for the store and it was suggested that she should be asked to return these once the November show run has ended.	VC
9	**Set Build** • Martin reported that the set for Ladies Day is going according to plan. There are only a few minor jobs left to complete. It may be possible to cancel the 3rd set-building Sunday. This will be reviewed after 8th November so Roy can advise the hall booking secretary in good time.	MO
10	**Publicity** • Simon has local publicity in hand for *Ladies Day.* • Carole needs more material for social media – she will chase Yaz for photos.	CH
11	**Future & current productions** • **November Play – Ladies Day** – Rehearsals are going well. Cast are 'off book' Ticket sales currently 60% sold, Wednesday audience numbers are low, but the 4pm Saturday show is selling very well. Roy mentioned that the way the show banner has been hung outside of the hall means that the QR code does not work as it is partly obscured. • **March play 2027 - *Five Blue haired Ladies Sitting On A Green Park Bench* –** Veronica directing – Show Meeting was well attended. Auditions 1st December.	

	• **June 2027 –** Liz McCracken is directing a Murder Mystery supper evening with the close support of Veronica. Script was read by some of our members on 12th October and was well received. The author is currently away on holiday, Liz has written to her to request that the nationality of some characters be changed to Russian to avoid any political bias. License to perform still needs to be purchased. Martin has produced a cardboard template to work out a table configuration, but the consensus of the committee was that it may be better to hire tables. Martin has made enquiries and these may be available to us at a cost of £12 each per week. Storage was discussed and it may be possible to put these on the stage between shows. Martin is looking at poster ideas. • **November 2027 – *Clue* –** Roy directing. Martin has produced draft set design and discussed poster ideas with Roy.	LM/MO
12	**AOB** • November Play reading – Roy has cancelled the booking for the Griffin Room and it was agreed that the booking for December should also be cancelled. Simon has agreed to organise a play reading session for January. Roy asked that details of the chosen play be passed to him prior to Christmas so he can distribute to the members. • Andrea requested funds to purchase plastic glasses for the bar. The sum of £74 was agreed by the committee to enable her to buy 48 wine glasses and 48 flutes. Wine glasses will have measures defined on them to insure we serve the correct volume of alcohol. • It was mentioned that some of the cast and crew had been feeling cold during rehearsals. Apparently, the room thermostat in the hall has been set at 19 degrees and it was felt that this should be increased to 21 degrees to make people more comfortable. Roy agreed to write to Simon Cornish and request that this change is made for all FADS winter bookings. • Martin will add the 175ml measure for wine to the bar price list in the programme. • Martin suggested having flyers for the next show available at the current production. It was agreed that there was no need as it is usually well advertised in the current programme. • Simon reported that further research into the bar license confirmed that the named license holder need not attend every performance where alcohol is sold. If absent, a deputy should be nominated and their name displayed.	SW/RS AL RS MO
	Meeting closed at 8:34pm - Next meeting 2nd December 2026	