

Ferring Amateur Dramatic Society

Minutes of committee meeting held on Wednesday 6th May 2026

President	Pat Attree	Yes	Committee	Judith Mason-Griffiths	No
Chairman	Veronica Cringle	Yes	Committee	Simon Weston	No
Hon Sec	Roy Stevens	Yes	Committee	Carole Holliday	No
Treasurer	John Croot	Yes	Committee	Liz Nash	No
Tech Manager	Nigel Bubloz	No	Committee	Niall Conlan	No
Membership	Steve Baker	No	Committee	Liz Toon	No
Box Office	Andrea Leisk	Yes	Committee	Martin Oakley	No
Costumes	Bex Dew	No			

1	Apologies <ul style="list-style-type: none"> Apologies received from Nigel, Martin, Steve, Judith, Bex, Carole, Liz T, Liz N, Simon. 	Action
2	Minutes of Last Meeting <ul style="list-style-type: none"> Minutes read and approved 	
3	Matters Arising <ul style="list-style-type: none"> FOH board – See report from Martin [9] Valuation of new storage units for insurance – valued at £75,000 for rebuilding – John has now received a quote from NODA. The annual premium has increased from £600 to £900 and will be paid by John. The question was raised by Roy as to whether this cover includes the contents of both the stores. John was not sure. The committee felt that this should be established, as to replace the contents [flats, furniture, costumes and props] would be very expensive. John has agreed to find out if the policy is for buildings & contents and will report back at the next meeting. Working party for reorganisation of FADS cupboards in V Hall – ongoing. Outstanding tasks relating to new storage units – all completed. Village Hall Expo 30/5/26 – Pat has provided Veronica with a selection of past show programmes to form a display. 4pm Saturday performance for November '26 production – Veronica has spoken with Yaz, the director, and she is happy to trial a 4pm performance on the Saturday. The poster already designed by Yaz will need to be updated to reflect this. Potential CGT liability – Veronica, Nigel and Roy, as FADS trustees have now completed a self-assessment tax return in respect of the disposal of the Sea Lane property previously owned by FADS and now sold. This has resulted in CGT liability in the sum of £21,734.12 and is due to be paid immediately. 	<p style="text-align: center;">JC</p> <p style="text-align: center;">SW</p> <p style="text-align: center;">VC/YN</p> <p style="text-align: center;">JC/VC/NB/RS</p>

	<ul style="list-style-type: none"> • Nigel has warned that we could be liable for a penalty and interest for late payment, estimated to be in the region of £500. • Opening event for celebration of the new storage buildings – This has been arranged for 9th May. It has been suggested that some of the furniture acquired for the set of Abigail’s Party could be arranged in the Club Room to form a display. The committee agreed that this would be a nice idea. Nibbles and drinks have been organized. Nigel will arrange for a slide show and the provision of microphones for speeches. The builders and Parish Councilors have been invited along with some of the V Hall committee. • Scenery store second mezzanine – see Martin’s report [9] A vote was taken for a budget to cover the cost of timber for this project. It was agreed that this should be a maximum of £400 – passed unanimously. • Ice cream tray – See Martin’s report [9] 	MO
4	Correspondence <ul style="list-style-type: none"> • Nothing received. 	
5	Treasurer <ul style="list-style-type: none"> • John distributed a trial balance prior to the meeting. Balance in c/a £1,477.99 and cash in hand £640. Balance on interest bearing deposit a/c is £13,600, following the payment of CGT £21,734.12 resulting from the sale of the Sea Lane property. • The final surplus for the March production of Nell Gwynn has now been finalized as £695. This is not as much as was forecasted due to the high production costs. However, this is still a healthy income from a very successful show. • John expressed his concern to the committee on the recent run on funds for capital spend on various projects [FOH trolleys, lighting & sound equipment etc] This was duly noted. • It was acknowledged that we are due interest in excess of £1,000 on monies held on deposit. • John mention that he was due to go into hospital shortly for a major operation [possibly in May] He hopes to be back on his feet again in time for the June production, but pointed out that he may not be able to visit the bank to obtain the cash floats required for show week. It was suggested that Liz Nash may be able to deal with this on his behalf, she will also deputise as treasurer while John is incapacitated and has all the necessary authorities. 	LN
6	Technical Report – <i>in the absence of Nigel this was sent by email prior to the meeting</i> <ul style="list-style-type: none"> • FADS old brown speakers have now been removed from the hall. This completes the sound system upgrade. 	

7	Chair Report – Veronica expressed her thanks to everyone who had worked so hard this year on various projects such as the new storage buildings.	
8	Props and costumes – the move into the new building has now been completed.	
9	<p>Set Build</p> <ul style="list-style-type: none"> • FOH - Photo-board: Complete apart from background covering and LED lights. Unfortunately, over budget due to cost of plastic and retaining brackets. No figures supplied as Martin was absent from the meeting. • AP Set Set model completed. Room divider assembled and ready for rehearsals. Drinks cabinet built, and 'mirror tiles' to be fitted. Archway flat will need to be manufactured and infill panels to go above and below window flats. Martin will need to get a cost estimate BUT will be no more than £150 Painting Sundays agreed at production meeting of 27/04/26. Dates agreed 31/5 7th & 14th June. Set build of Saturday 20th June 17:00 onwards and complete work on Sunday 21st. Wallpapering being the first activity on that Sunday. • Scenery store second mezzanine Timber to be purchased from Alsford as agreed at last meeting. Work to be carried out after the opening ceremony. Budget has now been agreed at a max of £400. 	<p>MO</p> <p>MO</p> <p>MO/NB/PL</p>
10	<p>Publicity</p> <ul style="list-style-type: none"> • Simon has local publicity in hand for Abigail's Party. Worthing Journal have been invited to dress rehearsal. • Posters for Abigail's Party are ready and have been distributed locally. • As Carole has requested assistance with social media Roy has agreed to cover this for Abigail's Party. 	
11	<p>Future & current productions</p> <ul style="list-style-type: none"> • June Play - Abigail's Party – Rehearsals have started and are going well. Banner has arrived and looks very good. Everything else is on track. Unfortunately, Bex has had to withdraw from arranging costumes due to poor health. Veronica has agreed to step in and cover. • November Play - Ladies Day - Yazmin Nixon directing. Poster designed. Show Talk 18th May. • March play 2027 - Five Blue haired Ladies Sitting On A Green Park Bench – Veronica directing. Veronica has yet to purchase the license in case there are casting difficulties again. Roy suggested that it might be worth applying for the license and using the <i>grace period</i> prior to payment, offered by Concord to secure the performance dates. • June 2027 – Liz Nash has agreed to direct a Murder Mystery supper evening. She has yet to decide on a script. Veronica will assist Liz. • November 2027 – Clue – Roy directing 	<p>VC</p> <p>LN</p>

