

Ferring Amateur Dramatic Society

Minutes of committee meeting held on Wednesday 4th March 2026

President	Pat Attree	Yes	Committee	Judith Mason-Griffiths	Yes
Chairman	Veronica Cringle	Yes	Committee	Simon Weston	Yes
Hon Sec	Roy Stevens	Yes	Committee	Carole Holliday	No
Treasurer	John Croot	Yes	Box Office	Andrea Leisk	No
Tech Manager	Nigel Bubloz	Yes	Committee	Niall Conlan	Yes
Membership	Elizabeth Toon	Yes	Committee	Steve Baker	Yes
			Committee	Martin Oakley	Yes

1	Apologies <ul style="list-style-type: none"> • No apologies received 	Action
2	Minutes of Last Meeting <ul style="list-style-type: none"> • Minutes read and approved 	
3	Matters Arising <ul style="list-style-type: none"> • FOH board & trolleys – See report from Martin [9] • Valuation of new storage units for insurance – See treasurer’s report [5] • Membership Secretary – Steve Baker has agreed to take over this role. Liz emphasised the importance of capturing the details of all new members so they may be added to the data base. • Payment to Village Hall - £5k – See treasure’s report [5] • Outstanding tasks relating to storage units – See report from Nigel [8] • Working party for reorganisation of FADS cupboards in V Hall – c/fwd • LED lights for stage doorways – See Martin’s report [9] • Village Hall Expo 30/5/26 – It was agreed that FADS would take a table at this event – Roy to confirm to the hall committee. • 4pm Saturday performance for November production – The committee agreed to trial this, Roy to change the hall & Griffin Room booking provisionally and Veronica to advise Yaz. 	 SB SW RS RS/VC
4	Correspondence <ul style="list-style-type: none"> • Nigel referred to an email from the Ferring WI asking for our support in collecting for the British Heart Foundation. It was agreed that we would support this by collecting at the end of each performance of the March show. Nigel will liaise with Debbie Dilks. Roy suggested that any bunting used to promote this should be removed prior to show week as it can be distracting for audiences. 	NB

5	<p>Treasurer</p> <ul style="list-style-type: none"> • John had distributed a trial balance as at 27/2/26 prior to the meeting. He passed round copies of the end of year accounts which showed a total surplus of £3,284 for the year. Balance in c/a £2,204.06 and cash in hand £520.876. Balance on interest bearing deposit a/c £40,000, which includes a contingency for the potential CGT liability of approx. £24,000 from the sale of the Sea Lane property. The total cost of building the new storage units was £64,000. • John mentioned that he had recently requested a transfer of £2,000 from the deposit account to the current account to cover the current production. This includes the floats required for each performance. • The committee agreed a payment of £300 to our auditor. • NODA insurance premium is due to be paid; John has spoken to NODA regarding the new storage units and is awaiting a quote which will cover a revised rebuilding cost of £75k. It would appear that this is for rebuilding costs only and does not cover the contents of each storage unit. • John is happy that we can now pay the Village Hall the sum of £5k as agreed previously for the land used to build the new storage units. After a short discussion it was agreed that this payment should be made in April when the surplus from the March show would be available in the current account. 	<p>JC</p> <p>JC</p> <p>JC</p>
6	<p>Technical Report</p> <ul style="list-style-type: none"> • FADS Email system. We have now switched over to MailerLite. • Suggested improvements in Village Hall (as noted at last meeting) have been passed on to Simon Cornish. 	
7	<p>Chair Report – nothing to report this month</p>	
8	<p>FADS proposed new Scenery/Props/Costume/Furniture store at Village Hall</p> <ul style="list-style-type: none"> • All props and scenery have been moved into the buildings, this now requires some sorting out to make best use of the space. • We should express our thanks to John and Pat for the use of their garages, for temporary storage of scenery. • Bex is shifting costumes (as they are sorted) into the costume store. • As the project is practically finished, Nigel has disbanded the subcommittee, and ‘handed over’ the outstanding actions to the main committee. These actions are: <ol style="list-style-type: none"> 1. Make a wooden ramp to help access to scenery store (Peter is making this). 2. Ensure £24,000 is held back for Capital Gains Tax (John is ringfencing this amount). 	<p>PL/MO/NB</p> <p>BD</p> <p>PL JC</p>

	<p>3. Pay Village Hall £5000. This was part of the agreement with Village Hall. Nigel proposed that we pay this now, however it was agreed that the payment will be held back until April. See Treasurer's report [5]</p> <p>4. Organise an opening ceremony. This was discussed by the committee and it was agreed that the 9th May would be a suitable date to hold a celebration for the official opening of the new buildings. A budget for 'entertaining' to be agreed and Pat has agreed to cut the ribbon. Roy to book the Club Room from 1pm until 4pm.</p> <p>•</p>	VC/RS
9	<p>Set Build</p> <ul style="list-style-type: none"> • Photo board: Plastic and some timber now purchased. Build is delayed due to the weather (material has to be cut up outside). Now aim to get this complete for AP.. • Trolleys Coming along and will be ready for NG • Small LED lights UPDATE: Harry has seen the small LED lights and is most impressed. These would be more useful than the original ones proposed. Cost £30 each from CPC Farnell - Propose 2 or 4 are purchased, the committee agreed to purchase 4 lights. • NG Set Peter is looking out the flats for the Sunday paint. Portrait frames to be made by Martin either on a Sunday or at home. Will be made from skirting board so they look period and heavy. Some expenditure here. Paining has now commenced and is going well. Coat of arms hardboard to be cut and painted for Simon. Painting has started and is going well. • AP Set Set design is complete for Roy's comments and was brought along to 25th February show meeting. Set will have an archway entrance USL to the kitchen. This will need to be made. Room divider has come from Southwick and is in scenery store this will need painting and assembling. • Hinges, handles, brackets etc These have all been removed from under the stage and located in the scenery store and will be sorted out, Peter Lewis is doing this. We may need to purchase some storage boxes. • Paint store Paint has been removed from the stage right area under the stage to the stage left side and located on shelves. This will need a further sort out and old paint disposed and a rough inventory created. • Martin has moved the scenic Rosco paint which could be powder paint, but does not seem to be used. Is this something we need or should we dispose of it? Mainly primary colours. Not discussed - c/fwd 	<p>MO</p> <p>MO</p> <p>MO</p> <p>MO</p> <p>MO</p> <p>PL</p> <p>MO</p> <p>MO</p>
10	Publicity	

	<ul style="list-style-type: none"> • Simon has local publicity in hand for Nell Gwynn and Abigail's Party. Audition notice for Abigail's Party will be published in the April edition of <i>All About Ferring</i>. • Worthing Journal have been invited to attend the Nell Gwynn dress rehearsal. • More social media coverage for Nell Gwynn is required. Simon will arrange for some cast photos to be taken and passed on to Carole for use on social media. • It was generally agreed that photography was an issue, we have no one dedicated to taking pictures of cast or productions. It was agreed that we would approach someone from the local photography group [perhaps at the village hall expo] and see if they might have someone who may be happy to help us out on a regular basis. 	SW/CH VC
11	<p>Future & current productions</p> <ul style="list-style-type: none"> • March Play - <i>Nell Gwynn</i> - Director – Simon Weston. Rehearsals going well with all cast confident with lines. Ticket sales are going well with 75%, most gaps are on Wednesday and Thursday. Extra rehearsal booked 9th March for singing and dancing practice. Props outstanding: Telescope. Bar license has yet to be obtained – Niall will do this. • June Play - <i>Abigail's Party</i> – Show meeting was well attended. Roy was delighted to announce that a leather three-piece suite and GPlan style dining table with chairs had now been found and purchased. • November Play - <i>Ladies Day</i> - Yazmin Nixon directing. Poster designed. • March play 2027 - <i>Five Blue haired Ladies Sitting On A Green Park Bench</i> – Veronica directing. • June 2027 – We have now been offered the opportunity to use a murder mystery script which could be produced as a supper evening with audience participation. It was agreed by all present that this would be a good choice as these had proved very popular with our audiences in the past. 4 performances were suggested to reduce audience congestion. Veronica thought that Liz Nash may like to direct this with her support and will approach her and report back. Roy to contact the author of the script and express our interest. • November 2027 – <i>Clue</i> – Roy directing 	SW/NC VC/LN/RS
12	<p>AOB</p> <ul style="list-style-type: none"> • Next newsletter will be sent out in March – Liz suggested that Susan Curtis, who used to be a professional reporter, may like to take on the task of editing this ? Veronica will speak to her. Liz asked for details of future shows to be sent to her ASAP. • Simon mentioned that the licence to perform 2:22, <i>A Ghost Story</i> is now available. • Nigel mentioned that a table has been loaned to WMCS for their April production (<i>Come from Away</i>). A hire fee was offered, but he had suggested that an acknowledgement in their show programme would suffice (he believes this is more beneficial to FADS). No objections raised. 	LT/VC

	<ul style="list-style-type: none">• AGM notice for the 1st April 2026 needs to be sent to all members ASAP. Roy to action this.• Finally - the first of the two FOH trolleys was unveiled to the committee ! Everyone agreed that Martin has done a superb job in constructing these and we look forward to taking delivery of trolley number two !	RS
	Meeting closed at 9:05 pm - Next meeting 1st April 2026	