

Ferring Amateur Dramatic Society

Minutes of committee meeting held on Wednesday 7th January 2026

President	Pat Attree	No	Committee	Judith Mason-Griffiths	Yes
Chairman	Veronica Cringle	Yes	Committee	Simon Weston	Yes
Hon Sec	Roy Stevens	Yes	Committee	Carole Holliday	No
Treasurer	John Croot	Yes	Box Office	Andrea Leisk	No
Tech Manager	Nigel Bubloz	Yes	Committee	Niall Conlan	Yes
Membership	Elizabeth Toon	Yes	Committee	Steve Baker	No
			Committee	Martin Oakley	No

1	Apologies <ul style="list-style-type: none"> • Carole, Steve, Andrea, Martin, Pat 	Action
2	Minutes of Last Meeting <ul style="list-style-type: none"> • Minutes read and approved 	
3	Matters Arising <ul style="list-style-type: none"> • Telephones in props - These will be sorted as soon as relocation to new store is completed. The telephone removed from the Mayor's Parlor has not been located. This item will not be c/fwd • FOH Board – See report from Martin. • Valuation of new storage units – John has spoken to the accountant and he will revalue the new buildings for inclusion in the annual accounts. • Valuation of new storage units for insurance – John has not yet spoken to NODA to confirm if the buildings will be included in our existing policy. He has promised to call them ASAP – suggested value for insurance £66k • Membership Secretary – No one has come forward to take over this position, Liz has agreed that she will continue in the role for the time being until someone steps-up. • FOH trolleys – see report from Martin. 	JC JC MO
4	Correspondence <ul style="list-style-type: none"> • Roy read out an email sent to Nigel from Sally Carvey regarding back problems she had experienced since helping with the relocation of props. It was agreed that it was the responsibility of the individual members helping with any physical activity to take the necessary precautions to safeguard their own health and safety. No further action. • John has received an email from EDF regarding vacating the Sea Lane premises. He has responded confirming meter readings & the date FADS vacated the buildings. 	

5	<p>Treasurer</p> <ul style="list-style-type: none"> • John has produced up to date spreadsheets, sent out prior to the meeting. The Balance in c/a £3,394.59 cash in hand £491.50. Balance on interest bearing deposit a/c £52,800. • It was agreed that Liz Nash should be copied in on all emails relating to the treasurer's activities. 	JC
6	<p>Technical Report</p> <ul style="list-style-type: none"> • Lighting Bars above stage. As approved at last meeting, the front lighting bars have now been extended and are ready for use on future shows. 	
7	<p>Chair Report – Veronica gave a vote of thanks to Nigel for all his hard work in managing the building project of the new storage units and the process of the move of scenery, props, costumes and furniture from the old units.</p>	
8	<p>FADS proposed new Scenery/Props/Costume/Furniture store at Village Hall</p> <ul style="list-style-type: none"> • Nigel reported via email • New Store Buildings Progress One of our two new buildings (the scenery store) was internally finished on 23rd Dec. This allowed us to move all remaining props and furniture from the old store temporarily into the new scenery store, which happened successfully on 30th Dec. The old store is now empty and will be 'handed back' to the new owner at end of lease on 4th Jan. It is hoped that the new Props/Costume store (the other building) will be completed by end of Jan. We can then plan the 'move in' of props/costumes to their new (permanent) home. Once that is done, we should be able to move scenery back (from Pat's and John's garages) to the new store during February. There will be some additional costs due to extra items that were not originally quoted for. Namely: A concrete ramp needs to be made as a lead into the new scenery store. I shall obtain a quote for this. The new buildings should be linked into the Village Hall fire alarm system. I shall also obtain a quote for this. • There was some minor damage to the van hired for the move of the props/furniture from the old store, this will be taken from our deposit - £190 • The new storage units will be wired in to the halls fire alarm system – awaiting quote. • Costumes are still being stored with Bex – planned vacuum bags will be purchased from Parish Council grant. 	NB NB NB

9	<p>Set Build</p> <p>Photo board</p> <ul style="list-style-type: none"> Plastic purchased only. I plan to get the timber this month and make a kit of parts at home and assemble at the VH. Aim to get this complete for Nell Gwynn. <p>Trolleys</p> <ul style="list-style-type: none"> An estimate for two trolleys like the ones we borrowed from Bluebell Railway will be approximately £250 for the two. These won't have doors as I think they will be unnecessary. I will include making bespoke boxes for wine, beer, soft drinks, ice creams and a place to put the hot water urns (this can be removed for summer shows) Drawers for glasses etc. These will have castors (not locking) and a few other surprises!! Again, I will aim to have these made for NG. Committee approved spend for this project. <p>Microphones</p> <ul style="list-style-type: none"> With help from Nigel, I have made 4 microphone holders for the on-stage microphones. Cost in the region of £25. Propose to purchase 4 small LED lights to make lighting of off-stage doorways easier. Harry has seen these and cost in the region of £15 each. Committee agreed to purchase. 	MO MO MO/NB
10	<p>Publicity</p> <ul style="list-style-type: none"> Simon has local publicity in hand for Nell Gwynn and Abigail's Party. Carole is happy to continue with social media duties – Simon agreed to send her material for the current show. 	SW
11	<p>Future & current productions</p> <ul style="list-style-type: none"> March Play - Nell Gwynn - Director – Simon Weston. First rehearsal went well with all cast attending a script read through. Simon has requested performing rights for musical score and will be asking his school to record the tracks for use with the production. Roy suggested extra rehearsals for singing and dancing. The room booked for 9th February play reading will be made available for this. June Play - Abigail's Party – Show pack in the process of being finalised. Roy mentioned that he will need a leather three-piece suite and asked people to look out for one. November Play - Ladies Day - Yazmin Nixon directing. License and scripts obtained. March play 2027 - Five Blue haired Ladies Sitting On A Green Park Bench – Veronica directing. June 2027 – vacant – Veronica suggested that there might be an opportunity to perform Pride and Prejudice and perhaps this could be directed by Nadya Henwood who has provided us with her adaptation. Her script is being read on January 12th at the monthly play reading session. Roy/Veronica to approach her. 	SW/RS RS/VC

	<ul style="list-style-type: none"> • November 2027 – <i>Clue</i> – Roy directing 	
12	<p>AOB</p> <ul style="list-style-type: none"> • Subscriptions – Liz mentioned that very few patrons had paid their 2026 subs and Roy agreed to send them a chase-up email. • Newsletter – agreed that the next one would be sent out in February • Nigel mentioned that he had operated lighting for the Tori Productions panto and they had been charged £100 [£60 for lights and £40 for use of lighting desk] 	RS/LT LT
Meeting closed at 8:30pm - Next meeting 4th February 2026		