Ferring Amateur Dramatic Society

Minutes of committee meeting held on Wednesday 5th November 2025

President	Pat Attree	No	Committee	Judith Mason-Griffiths	Yes
Chairman	Veronica Cringle	No	Committee	Simon Weston	Yes
Hon Sec	Roy Stevens	Yes	Committee	Carole Holliday	No
Treasurer	John Croot	Yes	Box Office	Andrea Leisk	Yes
Tech Manager	Nigel Bubloz	Yes	Committee	Niall Conlan	No
Membership	Elizabeth Toon	No	Committee	Steve Baker	No
			Committee	Martin Oakley	Yes

1	Apologies	Action
	Carole, Steve, Liz, Niall, Veronica, Pat	
2	Minutes of Last Meeting	
	Minutes read and approved	
3	Matters Arising	
	Telephones in props - C/fwd - These are not accessible at the moment due to relocation. Pat has mentioned that an old wall telephone mounted on a wooden base that had been removed from the Mayor's Parlor in Worthing Town Hall should be donated to the BT museum. This was discussed and a decision was made that it should be retained as it may be a useful feature in fixture play sets.	VC
	future play sets.	
	 Tech equipment to enable sound & light cues to be called from backstage – Martin said that he has agreed with Southwick Players that we can borrow the equipment to trial this and Roy said that he was happy to test this during the November show. 	MO/RS
	FOH Board – See report from Martin.	MO
	PAT testing – Nigel mentioned that this was not required until 2026 and asked that it should be removed from matters arising	
	Online banking – see treasurers report	
	 Agreement between FADS and The Village Hall – Nigel confirmed that the agreement had been redrafted to include storage of props, sets and costumes. The agreement has now been signed by both parties. Lighting – see tech report 	
	 Trolleys for Boeing Boeing FOH – these have been collected. 	
	 Grants – Nigel was successful in his bid to FPC - £1,000 received and banked. Roy has applied to Tesco although he has been told that they give priority to organisations that support children's activities the application has not as yet been rejected. Judith has made enquiries with Asda and been advised that they have closed applications for the current year. 	

	Registered Charity Status – consideration has been withdrawn as it is felt that			
	it is too much work for too few benefits			
4	Correspondence			
	None			
5	Treasurer			
	 John produced and discussed the treasury report. Balance in c/a £6,888 Separate accounts produced for the sale of props store and building of new units. Two payments of £4,800 each have been made to the builders in Oct. £5000.00 transfer from FADS savings account to FADS current account. This is due to the existing concrete slab being useless meaning there are now some additional costs involved. These are the cost of the concrete, steel reinforcement and excavation to make sure the new storage buildings can be constructed on a good base. Additional cost is £3,622.80 The move to internet banking is now complete and fully operational. John, Liz Nash, Nigel, Veronica and Roy will all have the necessary authorization to make payments. FPC grant of £1k now moved to FADS current account. John will keep this 			
	separate so we can allocate appropriately for equipment to enhance the new storage facilities.	JC		
6	Technical Report			
	 Stage Sound – The overhead microphones are now back in place and functional again (following the stage roof insulation work). These will therefore be available for Boeing Boeing Stage Lighting – this was also taken down for the stage roof work. All lights are now back up and operational. 			
	Tapes: Our stocks of tapes (eg Gaffer/masking) were low. More have been			
7	purchased.			
7	Chair Report – nothing to report this month			
8	FADS proposed new Scenery/Props/Costume/Furniture store at Village Hall Nigel reported via email The old building (scenery store) has been demalished (started on 24th Oct), and			
	 The old building (scenery store) has been demolished (started on 24th Oct), and Building work has started. Clear of old store: It is important that the good work already happening in old store (to rationalise stocks of costumes and furniture/props) continues, so that (hopefully by end of 2025) we are ready to move what is being kept, and we have already disposed of unwanted items. 	NB		
	Grant from Ferring Parish Council:			
	 I am delighted to report that this was successful (agreed by Council on 20th Oct), and we are to be granted £1000 (ie the full amount applied for) to purchase items for the new stores (eg shelving/storage boxes/tools/decorating materials). 	NB		

	 Logistical Note: The Boeing Boeing stage set is currently on the side of the stage (ie as normal for painting sessions). After Boeing Boeing we will need to move the set from the stage (this is because Tori Productions have a show the weekend after). It is unlikely our new buildings will be finished by then. So, we may have to consider moving this set to Pat's (or John's) garage. This would be a shame, as we may well be bringing it back again just a few weeks after. Approx van hire charge expected £100. Niche have advised that a new concrete base is required at an additional cost [see treasurer's report] Expected completion date for building work is end of December. 	NB
9	Set Build	
	 Door frames made and hinges will be cut in on our painting Sundays. More 'aged' flats disposed of via the rebuild project. 	МО
	 New photo board will not be completed for Boeing Boeing however I want to reposition it to the right of the theatre entrance (where the film club put their board) and illuminate it from internal power rather than solar/battery. Nigel may comment also on this. 	МО
	Making enquiries about DSM system so we can try before buy.	MO
10	Publicity	
	Simon has sent details of the November show to local magazines. This includes	
	a QR code for tickets.	
	 Roy has asked Niall for a press release and he will contact Phil Hewitt for local press. 	NC/RS
	More social media coverage would be nice for Boeing Boeing to promote the	CH/RS
	sale of tickets on Wednesday night. Roy will talk to Carole.	
	 Simon will check that Paul from the Worthing Journal is coming to the dress rehearsal. 	SW
	 Simon to talk to Carole regarding social media coverage for Nell Gwynn auditions. 	SW/CH
	Future productions	
	Current production	
11	 Rehearsals going well for Boeing Boeing. Ticket sales currently 76% with two weeks to go. Judith has now taken on the role of FOH Manager and will manage the bar jointly with Andrea who will organize bar stocks and ice creams. Programme is close to being signed off. Roy has taken on the role of producer. Alcohol license has been obtained and is held by John. March Play 	JMG/AL
	Director – Simon Weston - <i>Nell Gwynn</i> . Show meeting was well attended. There has been a good level of interest in auditions, Simon is keen to hear from anyone who may be interested in the lead role of Nell.	SW

	•	June Play Abigail's Party - to be directed by Roy. Poster has now been designed. Roy has organised a FADS group booking to see the Southwick production in December. Yaz has agreed to direct Ladies Day in November 2026 and the script was read at the October play reading evening. Yaz now has the License to perform. Roy mentioned that he is interested in directing Cludo the Play at some point and has organized for the script to be read at the November play reading evening to gauge the reaction.	RS
12	AOB		
	•	Use of AI in generating publicity material including social media. Roy mentioned that several of the cast of Boeing Boeing had objected to their photographic images being used with AI on Facebook without their prior permission. These images were removed immediately. It was agreed by the committed that AI should not and will not be used in the future without members prior agreement on an individual basis. Simon has agreed to reword the audition slips to reflect this. Christmas newsletter	SW
		Liz is in the process of pulling this together and will pass to Roy for distribution. She needs details of all future productions. Play reading	LT/RS
	•	November – Cludo December - Roy suggested a panto and asked for scripts Hall hire Roy is in the process of booking all dates for FADS for 2027. He mentioned that as Easter will fall towards the end of March that year our Spring production will be in mid March which is a week earlier than normal. He also mentioned that the hire fees will increase by £1 per hour for all rooms from January 2027.	RS
		Meeting closed at 8:45pm - Next meeting 3rd December 2025	