Ferring Amateur Dramatic Society

Minutes of committee meeting held on Wednesday 8th January 2025

President	Pat Attree	Α	Committee	Judith Mason-Griffiths	Α
Chairman	Veronica Cringle	Р	Committee	Simon Weston	Р
Hon Sec	Roy Stevens	Р	Committee	Carole Holliday	Р
Treasurer	John Croot	Р	Box Office	Andrea Leisk	Α
Tech Manager	Nigel Bubloz	Р	Committee	Graham Batchelor	Α
Membership	Elizabeth Toon	Р	Committee	Steve Baker	Р

1	Apologies Graham Batchelor, Pat Attree, Judith Mason-Griffiths, Andrea Leisk	
2	Minutes of Last Meeting Minutes read and approved	
3	 Matters Arising Silk flowers Carole has advertised on Facebook Marketplace and confirmed that there have been no enquires to purchase any of the flowers yet. They are currently priced at £100. A price reduction was suggested, but rejected by the committee in favour of donating the majority of them to Guildcare. Some would be kept back for use in future productions. Producers check-list Nigel has sent this to the committee Honesty box for rehearsal teas and coffee Thank you to Nigel for arranging this, it is now in operation. EGM – proposals and outcome, see separate minutes. Bar Manager duties Thank you to Veronica for producing this and distributing to the committee, she has not received any feedback regarding any changes required so it will be adopted. 	CD
4	 Correspondence FADS FaceBook message received from George Lewis-Hall offering to donate a vintage radio. This has been accepted and will be taken to the props store in due course. Email received from FADS member Georgina Downs. She has expressed an interest in running the bar at FADS productions, she has previous bar experience. Roy has arranged to meet her and explain the role and see if she is interested in running the bar at the March production. 	NB RS

5	Treasurer Report distributed via email prior to the meeting: John is currently preparing to close the accounts for the current year in readiness to send them to the Auditor. He is awaiting final figures for the month of December 2024 from the bank, so has not produced a Trial Balance for this meeting. Balance at Bank 19/12 2024 £9955.78 Cash in Hand 19/12/2024 £596.51 He would like to seek the committee's approval for the payment of the Auditor's donation at this meeting for 2025, before he passes him the accounts. Last year we paid £250 and John would propose a payment of £275 this year. This was discussed and agreed at a figure of £275. A move to electronic banking, will be implemented in the new accounting year.	JC
6	Technical ReportNigel reported:I only have one item to report on this month, and that is the improvements to oursound system.Good progress has been made by Martin Oakley and I on these improvements. It is notyet finished, but will definitely be, well before our March Production.While working on this, we determined that it would make sense to go a stage furtherthan just 'sound reinforcement', and also update much more of the system.This will give the following added benefits (in addition to the boosting of actors voices):Stereo sound to 'Front of House' speakers.Stereo sound to Stage speakers (which will allow us to direct sound effects to eitherside of the stage).This has unfortunately meant that we are needing to spend more that I indicated lastmonth. The updated figure is approx. £560 (I suggested it would be £450).I hope this will meet with committee approval, particularly considering the additionalfeatures that will be provided.Additional budget of £110 for the improvements to the sound system was agreedProps/Costume Store:Veronica reported that there is a fence panel that has fallen on the driveway from aneighboring garden, the house is empty. Nigel agreed to investigate and take anynecessary action.	NB
7	• Chair report Nothing to report other than the bar manger check-list as previously noted.	
8	Props/Costumes/Scenery	
	Proposed new scenery/costumes/props hut: see separate minutes from EGM held 7/1/25	

9	Publicity		
-	 Publicity has begun for Pack of Lies via Social Media and Roy has passed a press release to Simon for the February additions of <i>All About Ferring</i> and 	RS	
	The Worthing Journal . Simon will invite The Worthing Journal to attend the dress rehearsal which is to be held on Tuesday 25 th March.	SW	
	• Concern was expressed that no one is looking after the FADS website. A volunteer was asked for to manage and update the site, no one felt that they had the necessary skill set. Nigel volunteered to speak to Alan Fryar and see if he could guide him so, as a minimum, it could be brought up to date. There was a brief discussion regarding paying someone to keep the website up to date for FADS, but there was no consensus that this was the way forward. Nigel will report back at the next meeting.	NB	
10	Future productions		
	 Pack of lies – March '25 Rehearsals have now started, set has been designed, costumes and props are being sourced. Still no SM appointed although Domonic has expressed an interest, he will attend a rehearsal to find out more about what's involved. The Mirror Cracked – June '25 	RS	
	 Veronica confirmed that the scripts have now arrived in time for the next play-reading on 13th January. Show Meeting is planned for Monday 17th February 2025. Auditions Tuesday 1st April 2025. Niall will be producer for this show. The decision has been made to present the production in a cabaret style Boeing Boeing - November '25 	VC	
	Niall is directing and was a guest at the meeting. He gave a brief synopsis of the play. Cast of 6 – 2m & 4f. License still to be obtained and scripts to be ordered. February play reading allocated to go through the script. Show talk 19 th May auditions 1 st July.	NC	
11	AOB		
	 Future monthly play readings for the new year – Jan ~ Veronica, Feb ~ Niall, March ~ Simon, April ~ Carole 	VC NB SW	
	Meeting closed at 8:45pm	CH	
	Next meeting Wednesday 5 th February 2025 - 7.30 pm		