

Ferring Amateur Dramatic Society

Minutes of committee meeting held on Wednesday 5th June 2024

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| President | Pat Attree | P | Committee | Judith Mason-Griffiths | P |
| Chairman | Veronica Cringle | P | Committee | Simon Weston | P |
| Hon Sec | Roy Stevens | P | Committee | Carole Holliday | P |
| Treasurer | John Croot | P | Box Office | Andrea Leisk | A |
| Tech Manager | Nigel Bubloz | P | Committee | Graham Batchelor | A |
| Membership | Elizabeth Toon | P | Committee | Steve Baker | A |

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| 1 | Apologies Graham, Steve | Action |
| 2 | Minutes of last meeting Mins Approved | |
| 3 | Matters Arising <ul style="list-style-type: none"> • Simon attended the meeting to celebrate the last edition of the Parish Magazine • Nigel has managed to get into the gun box and will arrange for the lock to be replaced. The key will be held on the directors set • Nigel has purchased gaffer tape and cables for lighting and sound. Back wall of stage area being repainted during LV set builds. • New trustees – the 3 new trustees have now signed the Land Registry document and their signatures witnessed by John Croot. Veronica will hold the trustee documents and deeds to costume/props store. Legal fees for this process £750 + VAT • Play Reading – Roy is stepping down from this monthly responsibility due to other committee responsibilities, we are looking for someone else to take this on. Liz to put a note in the next newsletter asking for a volunteer. | |
| 4 | Correspondence <ul style="list-style-type: none"> • Letter received from the Parish Magazine committee advising that the final edition was published in May | |
| 5 | Treasurer <ul style="list-style-type: none"> • Trial Balance Sheets distributed. • All income from ticket sales are coming via card transactions or BACS transfers • John advised that the current costs of running the props/wardrobe stores was around £600pa with additional legal fees being incurred this year [as detailed in item 3] • Licenses for next two play have been purchased, NODA fees and insurance paid • Finances are in good order with bank balance of £14k currently | |

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| 6 | <p>Proposed changes to FADS Banking arrangements</p> <p>The transfer to electronic banking was proposed by Veronica Cringle and seconded by Judith Mason-Griffiths. A vote was taken and agreed unanimously. It requires a change of mandate which will allow one person to authorize payments from the FADS bank account, this will be John Croot [treasurer] The committee agreed unanimously that John should take the necessary steps to enable this. The question was asked by several committee members, what will happen if John is unavailable to authorize debit transactions ? Veronica suggested that a second committee member be given a mandate, Pat Attree was nominated and this was agreed by the committee unanimously. Alan Fryar to be removed as a cheque signatory as he is no longer on the committee, vote taken and agreed unanimously.</p> | |
| 7 | <p>Future productions</p> <p>June 2024 – Little Voice – progressing well and the full show is now being run at each rehearsal. Cast are doing very well with their lines.</p> <p>November 2024 – 1984 – Show meeting went very well and there is plenty of interest from people wanting to audition.</p> <p>March 2025 – Pack of Lies – details to be included in the June Newsletter</p> <p>June 2025 – Veronica is looking at directing the Agatha Christie play <i>The Mirror Cracked</i></p> | |
| 8 | <p>Tech/Data base</p> <ul style="list-style-type: none"> • Approval given for Nigel to purchase long HDMI cable for the Little Voice production which will enable us to make better use of the projector in the hall. Spend agreed was max £30 • Approval given for Nigel to purchase more stage lights. Veronica proposed that 4 lamps should be purchased rather than the 2 initially suggested with a budget of £1,000 seconded by Judith and passed by the committee unanimously. Nigel will take advice from Harry Leisk as to the most suitable prior to purchase. • Stage microphones – Nigel reported that the technology is available to us in the hall to facilitate this, he needs to do more research and will report back at the next committee meeting. | |
| 9 | <p>Props/Costumes/Scenery</p> <ul style="list-style-type: none"> • Costume store - working party will be arranged for later in the summer. Liz to add a request for willing volunteers to the June newsletter. Suggested dates 13/14 July. It was agreed that there were a considerable number of costumes that could be disposed of and that new covers should be purchased to preserve the costumes that were retained. | |
| 10 | <p>Social</p> <ul style="list-style-type: none"> • A group of 12 FADS members attended the West Chilton Dramatic Society production of <i>Dark Lucy</i> • Cast and Crew meal arranged for Friday 7th June at The Bull Goring • A group of 10 FADS members will be attending a performance of The Southwick Players production of <i>Sheila's Island</i> on 12th July | |

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| 11 | AOB <ul style="list-style-type: none">• Colin Oliver-Redgate has passed away. We need to keep an eye on the future maintenance of the hedge on the corner of the drive leading to the props store.• Reminder that we need someone to take over the organization of the monthly play reading sessions. Committee to spread the word.• Meeting closed at 20:55 | |
| | Next meeting Wednesday 11th September 2024 - 7.30 pm | |